

**PARTNER COACH AGREEMENT**

This Agreement made the 15 day of April, 2022

**BETWEEN:**

**KAMLOOPS PICKLEBALL CLUB**  
(Hereinafter referred to as "the Club")

**AND:**

**KRISTINA LIDSTER**  
(Hereinafter referred to as "the Partner Coach")

**1. TERM**

1.1 This agreement shall be in effect from April 1, 2022 until March 31, 2023.

1.2 If either party wishes to renew this Agreement, they will notify the other party in writing by February 15, 2023.

1.3 Either party may terminate this Agreement with due cause at any time upon providing thirty (30) days written notice to the other party.

**2. RELATIONSHIP**

2.1 The parties agree that the relationship of the Partner Coach to the Club is that of an independent contractor and acknowledge that it is not the intent of the parties to create a relation of employment. The Partner Coach will earn income directly from the participants of various programs offered by the Partner Coach and promoted through the Club.

**3. CONDITIONS**

Kamloops Pickleball Club recognizes the importance of the role of Partner Coach in program development and offering good value for Pickleball Club members. The conditions of this Agreement are as follows:

**3.1 Qualifications of the Partner Coach**

The Partner Coach will meet all of the following qualifications:

- a. NCCP qualification IPTPA, PCI certification or equivalent- Minimum Level I
- b. All of the City of Kamloops requirements, including First Aid, criminal record check and CPR
- c. Liability Insurance of at least \$2 million
- d. Will carry a business license that includes "pickleball coaching"
- e. Will be a member of the Kamloops Pickleball Club.



### 3.2 Club Support for Partner Coach

- a. The Partner Coach will have exclusive rights to deliver formal instruction for Kamloops Pickleball Club program activities, and if unavailable, will subcontract to another qualified coach. If the Partner Coach invites other coaches to assist in the delivery of club programs, it is the responsibility of the Partner Coach to address any compensation matters with the qualified coaches directly.
- b. There will be a dedicated instructional court available for the Partner Coach at Riverside Park (Court 9) during club play time.
- c. There will be times when the Scheduling Committee will require the use of the instructional court, and in these cases the Scheduling Committee will contact the Partner Coach to request these times (not to exceed 4 time slots per week) and both parties will work together to reach a reasonable and mutual arrangement.

The dedicated instructional court will become a drop in court to members if there are no lessons booked for a particular time slot. Other qualified instructors will book their own court during club time.

For court time outside of the Club play time, the Partner Coach will negotiate directly with the City of Kamloops.

- d. The Partner Coach will submit a quarterly report to the Education Committee, noting accomplishments for that period. The Club will communicate the accomplishments of the Partner Coach throughout the year via website, email and newsletter notifications. A copy of the Partner Coach Agreement will be made available to club members to support transparency and communication within the club. The Partner Coach will be listed at the top of the Learning Page and clearly identified as the Partner Coach, with other qualified coaches following.
- e. The Club will, in a timely manner, issue payment to the Partner Coach for any monies collected by the Club on behalf of the Partner Coach for lessons delivered for the City of Kamloops, grants received, and/or user-payer drills paid by Club members.
- f. Partner Coach upcoming clinics and club activities will be included in club newsletters. The Club Secretary will request items for the newsletter from the Partner Coach, giving no less than five days notice for newsletter items.
- g. The Membership Committee and the Education Committee will support the Partner Coach in building the Junior and Family memberships by promoting junior and family camps on the Club website and newsletter. The Education Committee will work to advertise these activities in school newsletters.
- h. If an outside coach approaches the education committee to run a specialized clinic, the Education Committee will consult with the Partner Coach and forward any recommendations about this clinic to the KPC board for approval.

- i. The Club will work to identify value-added activities for the membership and will consult with the Partner Coach regarding the implementation of these activities and the expectations of the Partner Coach in the implementation of these activities.
- j. If the Club is contacted by businesses or non-profit groups for an introduction to pickleball, the Club will forward the contact information and request to the Partner Coach, who will deal directly with the requestor.

### **3.3 Partner Coach Responsibilities**

The Partner Coach will support the following programs on behalf of Kamloops Pickleball Club:

- a. **City of Kamloops Programs:** The Partner Coach will organize and facilitate the instructional programs the club offers in partnership with the City of Kamloops to increase the profile of pickleball in the community. The Club will receive 65% of the total lesson fees collected by the City of Kamloops and 90% of this amount will be allocated to the Partner Coach, with the remaining 10% allocated to the Club.
- b. **Orientation sessions:** The Partner Coach will work with the membership committee to assist them in facilitating orientation sessions to new members every two weeks (if numbers warrant). The Partner Coach's responsibility will be to participate in these orientation sessions by offering a 15 minute safety talk on how to be safe on the courts (there would be no charge to members for these sessions.) We will measure the success of this by counting the number of new members that attend the orientation sessions and also canvassing new members to find out their level of satisfaction in feeling welcomed into the club.
- c. **Junior Program:** The Partner Coach will continue to develop and build the Junior Programs through
  - i. junior member engagement in junior specific round robin activities, tournament opportunities and other club events
  - ii. Success in the Junior program may be measured by:
    - 1. number of Junior members engaging with pickleball through these events
    - 2. number of Junior memberships purchased, with a goal of having 15 Junior members by March 31, 2023.
- d. **User Pay Drills and Skills Sessions:** The Partner Coach will organize and instruct weekly user-pay Drills and Skills Sessions (dependent upon court availability) and will receive all compensation from these sessions. These sessions will be organized in consultation with the Education Committee and Ratings/Scheduling Committee and will be advertised on our website and in our newsletters. To accommodate a greater number of members able to book these sessions, the Partner Coach may work with other qualified coaches in the club to run these user pay sessions. The payment to the other qualified coaches will be negotiated by the Partner Coach and the other qualified coaches. The Education Committee will assist by providing the Partner Coach with a list of qualified coaches who are interested in providing instruction at these sessions.

- e. The Partner Coach will present all requests and ideas for program activities to the Education Committee, who in turn, along with the input from the Partner Coach, will develop recommendations to present to the Board for approval.

**3.4 Partner Coach Administrative responsibilities**

- a. The Partner Coach will gather statistics on lessons, participants, memberships derived from lessons and any other statistics from these lessons deemed useful for the Education Committee. The Partner Coach will provide these statistics to the board for their monthly meetings.

We agree to the above terms and conditions of this agreement.

GmClare

**Authorized Signature for Kamloops Pickleball Club**

Name: Gerrienne Clare

Date: April 15, 2022

Kristina Lidster

**Partner Coach**

Name: Kristina Lidster

Date: April 15, 2022